

III. METHODOLOGY

a. What methods will be used to realize your three aforementioned objectives?

b. If artifact conservation is required, how do you plan to bring this to a long-term successful conclusion? What are the logistical and financial plans for artifact conservation, and where and by whom will the collection be kept after conservation?

IV. LOGISTICS

a. Describe the physical parameters of the research area in which you plan to work.

b. Describe your planned accommodations.

c. Attach a copy of official permits, or provide an explanation of current efforts to secure permits. **Permits Attached**

d. Are visas necessary for the project? If so, describe the process of visa acquisition and how it can be carried out in an efficient manner prior to fieldwork.

e. Are you requesting use of equipment from INA? *Please check all that apply*

Cameras Camcorders Software Magnetometer
Diving equipment/tanks Side-Scan Sonar Other *Please describe*

Project Directors are responsible for ensuring that all INA equipment loaned for project use is returned in the same (or better) condition, and will be charged accordingly for any necessary repairs or replacement.

f. Identify the sources of your equipment? Be as specific as possible. *Please note that INA attempts to ensure the quality and safety of the equipment that we issue, but maintenance of equipment you receive from other sources is your responsibility.*

BCDs and Regulators

Tanks

Boats and other vehicles

Excavation and mapping equipment

V. GENERAL SAFETY

a. If this is a continuing project, were there any safety problems in previous years? If so, how did you address them?

b. Are there any biological or chemical hazards present on your site? (hazardous marine life, chemical or biological sewage, etc.)

c. Are any specific vaccinations or medications required by your team?

d. Is there a U.S. State Department travel advisory currently in place for the country of your research, or is the political situation unstable or likely to become so?

e. List any insurance needs (diving insurance, vehicle insurance, equipment insurance etc.) and your efforts to fulfill them.

VIII. APPLICATION OF RESULTS

NOTE: Directors of approved INA projects are **required to submit articles for publication in the *INA Quarterly* and to provide content** (text, images, maps, videos, recordings, etc.) **for project pages on the INA website:** www.nauticalarch.org/projects. You may also be given the opportunity to post to a project blog on the INA website.

a. Describe the plan to disseminate information gathered from the research.

b. What is your projected timetable for publication? Be specific.

c. What specific groups or disciplines will be the beneficiaries of your research?

IX. PROJECT STAFF

a. Who will be the person in the field responsible for the project, if not the applicant?

b. List the staff that will assist you in your research. Please attach curriculum vitae for each person listed.

Name

Position

X. PROJECT BUDGET

- a. Please provide a breakdown of the total project budget, organize your entries into the following categories: Transportation, Services, Contract Labor, Lodging & Food, Supplies, Equipment, Telecommunications & Shipping, Fees, and Miscellaneous.

Expense & Description:

Cost

Total Budget

b. Are you requesting funding from INA? **YES** **NO**

c. If **YES**, how much are you requesting and what percentage of the total budget are you requesting from INA?

d. For which of the above budgetary categories are you requesting funding from INA?

e. List all other institutions to which you have applied for funding, or from which you have received funding, with amounts you have requested or received.

f. Are you requesting INA staff, equipment, or use of INA facilities? **YES** No
If **YES**, please provide details.

XI. SELECTED BIBLIOGRAPHY

Please provide three references to sources relevant to the proposed project.

XII. CLAUDE DUTHUIT ARCHAEOLOGY GRANT

Claude Duthuit was one of the earliest and most enthusiastic supporters of INA excavations. Many important projects would not have happened without Claude's support. Following his death in 2011 Claude's wife Barbara endowed the **Claude Duthuit Archaeology Grant**, an annual \$25,000 award to a single INA excavation that captures the bold, innovative, and dedicated spirit of Claude Duthuit. If you would like your project to be considered for the **Claude Duthuit Archaeology Grant**, please explain how your proposed project would benefit from receiving the grant and how the awarded funds would be spent.

PROPOSAL CHECKLIST

Please remember to: Copy the provided Project Proposal Form file to your computer, then **save and re-name** the file as YOUR NAME_PROJECT NAME_2017.pdf

Proofread your application and make sure all sections are complete and accurate

Attach a map indicating the intended work area

Attach CVs of proposed project staff

Attach copies of required permits, if available

Submit the completed application with attachments to proposals@nauticalarch.org before December 31, 2016.