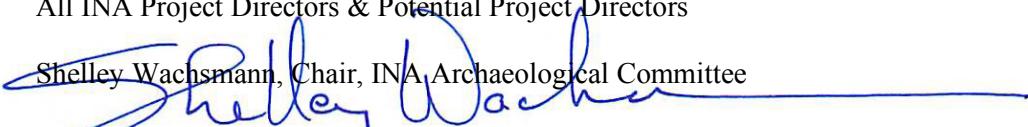


July 1<sup>st</sup>, 2018

To: All INA Project Directors & Potential Project Directors

From:  Shelley Wachsmann, Chair, INA Archaeological Committee

Subject: 2018 Project Reports & 2019 Project Proposals

The Institute of Nautical Archaeology's Archaeological Committee is requesting year-end summary reports from the directors of 2018 INA projects and accepting proposals for 2019 projects. These reports and proposals allow the committee to examine past accomplishments and future plans, and then submit a list of 'recommended projects' to INA's Board of Directors.

Project reports for research completed in 2018 should not be more than four pages in length and must contain the following: A) a summary of the work carried out, B) a financial summary documenting sources of funding and expenditures, C) an estimate of the work remaining to be completed, and D) a provisional schedule for completion of the project. If your research has generated publications, please list them in your report, remembering that project directors are required to submit content for publication in *The INA Quarterly*.

Proposals for new projects (or the continuation of ongoing projects) must be submitted on the INA Projects Proposal Form for 2019 (<http://nauticalarch.org/project-proposals/>), available on the INA website.

The Institute of Nautical Archaeology is a non-profit organization formed for the purpose of promoting scholarly, ethical research on shipwrecks and maritime-related sites around the world.

INA provides modest financial and institutional support to selected projects. With the exception of the \$25,000 Claude Duthuit Archaeology Grant (<http://nauticalarch.org/duthuitarchaeology-grant/>), most awards do not exceed \$7,500. Additionally, INA sometimes provides logistical support in the form of access to resources in our Bodrum Research Center, equipment (<http://nauticalarch.org/ina-equipment/>), and serves as a liaison for students and volunteers interested in participating in archaeological fieldwork.

We look forward to reviewing concise, readable reports and proposals. Please submit your 2018 report (in either Microsoft Word or Adobe PDF format) and/or your 2019 proposal as e-mail attachments to [proposals@nauticalarch.org](mailto:proposals@nauticalarch.org) no later than the September 15<sup>th</sup>, 2018 deadline. Note that directors of current INA projects will be reviewed to ensure compliance with reporting, dive safety, publication, and archival requirements before being considered for continued funding. Please contact me ([swachsmann@tamu.edu](mailto:swachsmann@tamu.edu)) if you have any questions regarding these matters.