



## Proposal Form for INA Projects Occurring in 2024

To complete this form, **copy the file to your computer**, then **save and re-name** the file as YOUR NAME\_PROJECT NAME\_2024.pdf. Attach supporting documents as required, and submit to the INA Archaeological Committee at [info@nauticalarch.org](mailto:info@nauticalarch.org) by **October 1, 2023**. Please be advised that your responses may not exceed the space allotted for each item.

### I. GENERAL INFORMATION

- a. Name of Applicant
- b. Academic Affiliation
- c. Phone Number
- d. Email
- e. Mailing Address
- f. Name of Project
- g. Proposed Dates
- Check if this project requires diving
- h. Location of Project
- i. Academic Qualifications/Fieldwork Experience of applicant to conduct proposed research

### II. RESEARCH PLAN

- a. This application seeks funding for the following: *Please check all that apply*
  - No Funding Requested
  - Survey
  - Excavation
  - INA Discovery Fund
  - van Doorninck Byzantine Grant
  - Publication / Archival Research
  - Post-Excavation Analysis / Conservation
  - Duthuit Archaeology Grant
- b. Project Map *Please attach an image file (jpg) or pdf, AND name the file: YOUR NAME\_PROJECT NAME\_2024\_MAP.pdf (or. jpg) Completed*
- c. Project Abstract

- d. What are the top three (prioritized) objectives of this project?

a. What methods will be used to realize your three aforementioned objectives?

b. If artifact conservation is required, how do you plan to bring this to a long-term successful conclusion? What are the logistical and financial plans for artifact conservation, and where and by whom will the collection be kept after conservation?

#### IV. LOGISTICS

a. Describe the physical parameters of the research area in which you plan to work.

b. Describe your planned accommodations.

c. Attach a copy of official permits, or provide an explanation of current efforts to secure permits. **Permits Attached**

d. Are visas necessary for the project? If so, describe the process of visa acquisition and how it can be carried out in an efficient manner prior to fieldwork.

e. Are you requesting use of equipment from INA? *Please check all that apply*

Cameras	Camcorders	Software	Magnetometer
Diving equipment/tanks	Side-Scan Sonar	Other	<i>Please describe</i>

*Project Directors are responsible for ensuring that all INA equipment loaned for project use is returned in the same (or better) condition, and will be charged accordingly for any necessary repairs or replacement.*

f. Identify the sources of your equipment. Be as specific as possible. *Please note that INA attempts to ensure the quality and safety of the equipment that we issue, but maintenance of equipment you receive from other sources is your responsibility.*

BCDs and Regulators

Tanks

Boats and other vehicles

Excavation and mapping equipment

## V. GENERAL SAFETY

a. If this is a continuing project, were there any safety problems in previous years? If so, how did you address them?

b. Are there any biological or chemical hazards present on your site? (hazardous marine life, chemical or biological sewage, etc.)

c. Are any specific vaccinations or medications required by your team?

d. Is there a U.S. State Department travel advisory currently in place for the country of your research, or is the political situation unstable or likely to become so?

e. List any insurance needs (diving insurance, vehicle insurance, equipment insurance etc.) and your efforts to fulfill them.

## VI. DIVING SAFETY

PLEASE NOTE: Directors of INA-approved projects must complete a **Dive Plan Application** and have it approved by the INA Diving Safety Officer, no less than three months before the start of diving. **Any funds awarded will not be released until this requirement is met.**

- a. Briefly describe the water conditions (depth, currents/waves, fresh or salt water, stagnant or running).
- b. Will decompression be necessary? If so, where is the nearest decompression chamber? What transportation procedures will be in place in the event of a decompression accident? Be specific.
- c. Will mixed gas be necessary or available?
- d. Will this project be conducted from shore or from a boat?
- e. What emergency equipment and evacuation procedures will you employ?
- f. Anticipated number of divers (for insurance purposes)
- g. Does your project fall under the diving safety guidelines of another institution? **YES** **NO**
- h. If **YES**, please provide the name of the institution

## VII. PROVISIONAL SCHEDULE FOR PROJECT COMPLETION

Please provide a provisional timetable, by year, for the completion of your project. Include all phases (excavation, conservation, final publication, etc.).

## VIII. APPLICATION OF RESULTS

**NOTE:** Directors of approved INA projects are **required to submit articles for publication in the *INA Quarterly* and to provide content** (text, images, maps, videos, recordings, etc.) **for project pages on the INA website:**

[www.nauticalarch.org/projects](http://www.nauticalarch.org/projects). You may also be given the opportunity to post to a project blog on the INA website.

a. Describe the plan to disseminate information gathered from the research.

b. What is your projected timetable for publication? Be specific.

c. What specific groups or disciplines will be the beneficiaries of your research?

## IX. PROJECT STAFF

a. Who will be the person in the field responsible for the project, if not the applicant?

b. List the staff that will assist you in your research. Please attach a *curriculum vitae* for each person listed.

Name

Position

## X. PROJECT BUDGET

a. Please provide a breakdown of the total project budget. Acceptable expenditures for INA-awarded funds include: travel and transportation, services, food and lodging, supplies, equipment, etc.

Expense & Description:

Cost

Total Budget

b. Are you requesting funding from INA? **YES** **NO**

c. If **YES**, how much are you requesting and what percentage of the total budget are you requesting from INA?

d. For which of the above budgetary categories are you requesting funding from INA?

e. List all other institutions or organizations to which you have applied for funding, or from which you have received funding, with amounts you have requested or received.

f. Are you requesting use of INA staff, equipment, or facilities?      **YES**      **NO**  
If **YES**, please provide details.

## XI. SELECTED BIBLIOGRAPHY

Please provide three references to sources relevant to the proposed project.

## XII. ENDOWED GRANT OPPORTUNITIES

Claude Duthuit was one of the first and most enthusiastic supporters of INA fieldwork. Many important projects would not have happened without Claude's support. Following his death in 2011 Claude's wife endowed the **Claude Duthuit Archaeology Grant**, an annual \$30,000 award to a single INA excavation that captures the bold, innovative, and dedicated spirit of Claude Duthuit. If you would like your project to be considered for the **Claude Duthuit Archaeology Grant**, please explain how your proposed project would benefit from receiving the grant and how the awarded funds would be spent.

The **Fred and BJ van Doorninck Byzantine Shipwreck Endowment** was established to provide an annual \$5,000 award to support research related to Byzantine shipwrecks. Preference will be given to projects contributing to the final publication of excavated shipwrecks, wrecks located in Turkish waters, and artifact conservation both during and after excavation. If you would like to be considered for the **van Doorninck Byzantine Grant**, please explain how your proposed project would benefit from receiving the grant and how the awarded funds would be spent.

**INA Discovery Fund** grants support research and fieldwork. The element of discovery should be central to the project proposal, and the successful applicant will demonstrate how the proposed research project adds to our knowledge of history. Preference will be given to projects involving INA-excavated artifacts or shipwrecks. Funding requests may range from \$5,000 to \$25,000; INA may choose to award a single \$25,000 grant or several smaller grants.

## PROPOSAL CHECKLIST

Please remember to: Copy the provided Project Proposal Form file to your computer, then **save and re-name** the file as YOUR NAME\_PROJECT NAME\_2024.pdf

Proofread your new application and make sure all sections are complete and accurate

Attach a map of the proposed work area, CVs of proposed project staff, and copies of permit requirements, if available

Submit the completed application with attachments to [info@nauticalarch.org](mailto:info@nauticalarch.org) by October 1, 2023

**Current recipients of INA funding must ensure that all existing reporting, financial, and diving safety obligations have been met before a new funding proposal will be considered.**